What is claimed is:

A portable electronic apparatus including a display and allowing a user of said portable electronic apparatus to select a function, comprising:

a plurality of keys associated one-to-one with a plurality of guide areas included in said display; and

control means for displaying, in each operation step, particular operation items which can be selected by the user in said plurality of guide areas, and executing, when any one of said plurality of keys is pressed, processing relating to one of said operation items appearing in one of said plurality of guide areas associated with the key pressed.

- 2. An apparatus as claimed in claim 1, wherein said apparatus comprises a handy phone.
  - 3. A portable electronic apparatus comprising:

stor ng means for storing, for each of a plurality of functions, operation items which can be selected by a user operation step by operation step;

a display including a plurality of guide areas each for displaying respective guidance information representative of an operation item which can be selected by the user;

a key input section including a plurality of keys associated one-to-one with said plurality of guide areas; and

control means for managing a progress of the operation step, and displaying, in each operation step, the guidance information

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representative of the operation items stored in said storing means in said guide areas, and executing, when any one of said keys is pressed, processing relating to one of said operation items appearing in one of said plurality of guide areas associated with the key pressed.

- 4. An apparatus as claimed in claim 3, wherein said guide areas comprise a plurality of areas formed by dividing one of a plurality of display lines included in said display, said keys associated with said guide areas being positioned in the vicinity of said display in a same arrangement as said guide areas.
- 5. An apparatus as claimed in claim 4, wherein said guidance information comprise character sequences representative of the operation items which can be selected by the user.
- 6. An apparatus as claimed in claim 5, wherein said apparatus comprises a handy phone.
- 7. An apparatus as claimed in claim 4, wherein said guidance information comprise marks appearing on another display line of said display for designating values of set statuses in a form of the operation items which can be selected by the user.
- 8. An apparatus as claimed in claim 7, wherein said apparatus comprises a handy phone.
- 9. An apparatus as claimed in claim 4, wherein said apparatus comprises a handy phone.
- 10. An apparatus as claimed in claim 3, wherein said apparatus comprises a handy phone.